



iSportsman Tutorial

Fort Jackson Wildlife Branch



Step 1: Register with iSportsman



- Go to the Fort Jackson iSportsman page
- Click on Register
- Create your profile

<https://ftjackson.isportsman.net/>

[Login](#) **Register** [Forgot Password](#) [Forgot Username](#)

Enter the following information.

Create Username
Your unique username which is used for Login purposes

Create Password
4 characters minimum

Confirm Password
Must match 'Password' field

Personal details that will be used for Permits

First Name

Last Name

Date of Birth
Birthday format is MM/DD/YYYY (e.g. 12/31/1970)

Email Address

Confirm Email
Must match 'Email Address' field

Register with iSportsman

- Create a username and password that you will remember.
- You will enter more data (address, phone number customer type, etc.) on the next step.

Email is used for password retrieval and notifications



Additional Registration Information

Additional Registration Information

Phone (required)

Number Type

Phone Number

Text Messages

Can this number receive text (SMS) messages? Texting is used only for emergency administration messages while recreating.

Address (required)

Address

City

State

Zip Code

Emergency Contact (required)

Name

Relationship

Phone

Vehicle

Vehicle Ownership

Customer Type (required)

Checkin PIN (required)

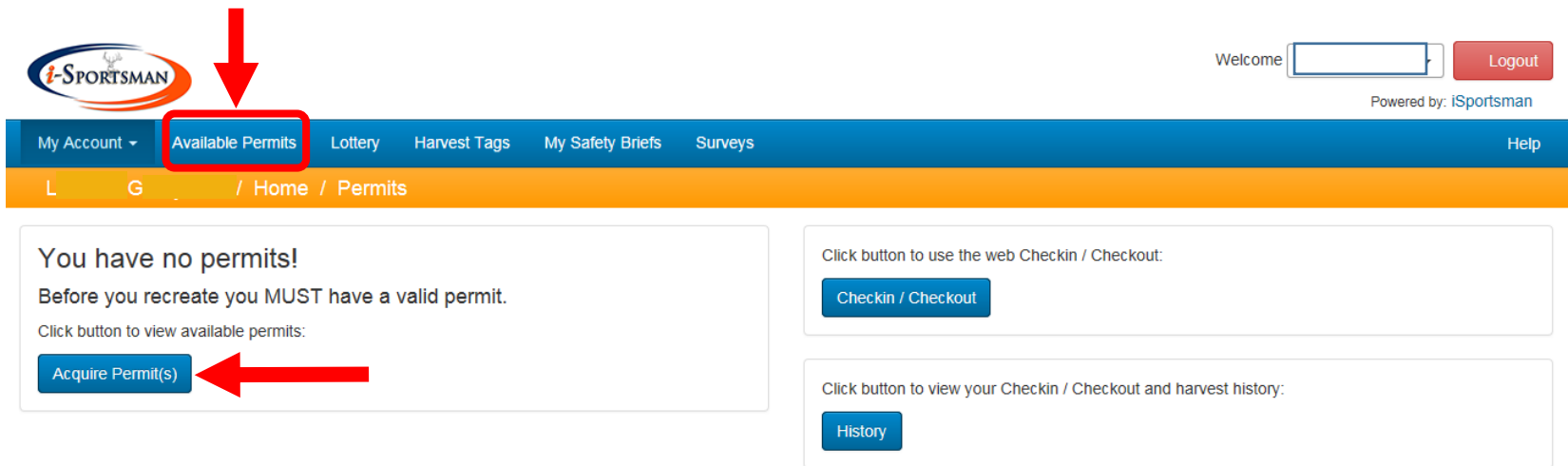
PIN

The pin # you create will be used for telephone and web Check-in/out. Be sure to remember your Pin #

Acknowledgements

- After saving your registration information you will be asked to acknowledge a few pieces of information.
- You must click “I affirm” in order to move forward and purchase permits.

Step 2: Purchase a Permit



The screenshot shows the i-Sportsman website interface. At the top left is the i-SPORTSMAN logo. To the right is a 'Welcome' field with a dropdown arrow and a red 'Logout' button. Below the logo is a blue navigation bar with the following items: 'My Account' (with a dropdown arrow), 'Available Permits' (highlighted with a red box and a red arrow pointing to it), 'Lottery', 'Harvest Tags', 'My Safety Briefs', 'Surveys', and 'Help'. Below the navigation bar is an orange breadcrumb trail: 'L G / Home / Permits'. The main content area is divided into three sections. The left section has the heading 'You have no permits!' and the text 'Before you recreate you MUST have a valid permit.' Below this is the text 'Click button to view available permits:' and a blue button labeled 'Acquire Permit(s)' with a red arrow pointing to it. The middle section has the text 'Click button to use the web Checkin / Checkout:' and a blue button labeled 'Checkin / Checkout'. The right section has the text 'Click button to view your Checkin / Checkout and harvest history:' and a blue button labeled 'History'.

Initially, users will have no permits on their profile. To purchase a permit, click either “Available Permits” on the blue bar or the “Acquire Permits” button on the account home page. Both of these buttons will take you to the list of available permits.

Step 2: Purchase a Permit

Available Permits

Hunting			
Hunting Permit (Small Game Only) This permit authorizes small game hunting on Fort Gordon for 1 year . This permit does not authorize: big game hunting, nighttime hunting, fishing, general outdoor recreation or forest products harvesting . Youth (ages 17 and under) can obtain a free youth permit and do not need to purchase this permit. This permit is <i>non-refundable</i> . You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.	May 01 2017 - Apr 30 2018	\$20.00	Add to Cart
Nighttime Hunting Permit In order to purchase this permit, you must also purchase a Hunting (Small Game Only), Hunting with Big Game, or Combo Permit (public access lottery, DOD, or disabled). This permit authorizes nighttime small game hunting on Fort Gordon. You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.	May 01 2017 - Apr 30 2018	FREE	Add to Cart
Forest Products			
Firewood Cutting Permit This permit authorizes firewood cutting on Fort Gordon for the day of purchase (1 day) . This permit does not authorize: pinestraw raking or harvesting of other forestry products. This permit is <i>non-refundable</i> . You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.	May 01 2017	\$10.00	Add to Cart

All available permits will be listed here. Some permits are only available to certain customer types or age groups. If you do not see a permit that you feel you are eligible for, first check you registration information for accuracy.

Step 2: Purchase a Permit

Available Permits

Hunting

Hunting Permit (Small Game Only)
This permit authorizes **small game hunting** on Fort Gordon for 1 year. This permit **does not authorize: big game hunting, nighttime hunting, fishing, general outdoor recreation or forest products harvesting.**

Youth (ages 17 and under) can obtain a free youth permit and do not need to purchase this permit.

This permit is **non-refundable**.

You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.

May 01 2017 - Apr 30 2018 \$20.00 [Add to Cart](#)

Nighttime Hunting Permit
In order to purchase this permit, you **must also purchase a Hunting (Small Game Only), Hunting with Big Game, or Combo Permit** (public access lottery, DOD, or disabled).

This permit authorizes **nighttime small game hunting** on Fort Gordon.

You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.

May 01 2017 - Apr 30 2018 FREE [Add to Cart](#)

Forest Products

Firewood Cutting Permit
This permit authorizes **firewood cutting** on Fort Gordon for the **day of purchase (1 day)**. This permit does not authorize: pinestraw raking or harvesting of other forestry products.

This permit is **non-refundable**.

You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.

May 01 2017 \$10.00 [Add to Cart](#)

Name of permit and detailed description

Valid dates of permit

Cost of permit

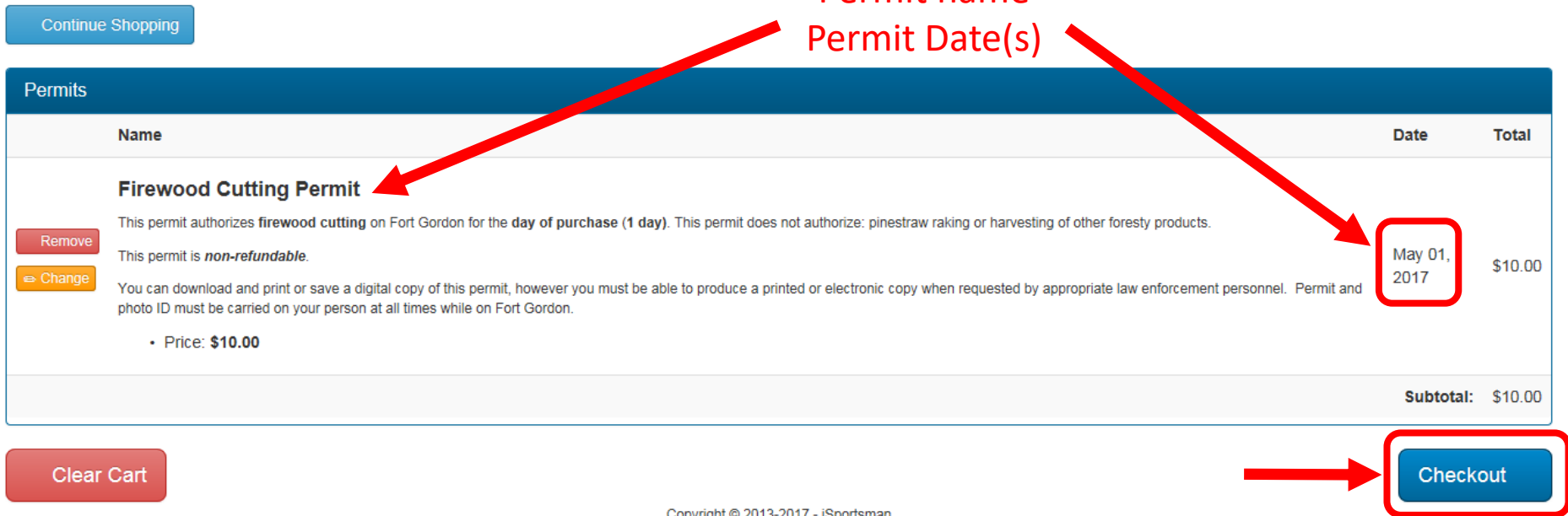
Click "Add to Cart" to continue with the purchase of a permit

Step 2: Purchase a Permit

- Once you have selected your permit(s) and added to cart, click the “view cart and checkout” button in the top right corner of your screen
- Your selected permit(s) will be listed. Double check that this is the permit(s) you want. All permits are NON-REFUNDABLE!
- Click Checkout button



DOUBLE CHECK:
Permit name
Permit Date(s)

A screenshot of a web application interface for purchasing permits. At the top left is a blue "Continue Shopping" button. Below it is a "Permits" section with a table. The table has columns for "Name", "Date", and "Total". One row is visible for a "Firewood Cutting Permit" with a date of "May 01, 2017" and a total of "\$10.00". The permit name and date are circled in red. A red arrow points from the text "DOUBLE CHECK: Permit name" to the permit name, and another red arrow points from "DOUBLE CHECK: Permit Date(s)" to the date. Below the table is a "Subtotal: \$10.00". At the bottom left is a red "Clear Cart" button, and at the bottom right is a blue "Checkout" button, which is also circled in red. A red arrow points from the text "Click Checkout button" to this button.

Name	Date	Total
Firewood Cutting Permit This permit authorizes firewood cutting on Fort Gordon for the day of purchase (1 day) . This permit does not authorize: pinestraw raking or harvesting of other forestry products. This permit is <i>non-refundable</i> . You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon. • Price: \$10.00	May 01, 2017	\$10.00
Subtotal:		\$10.00

Step 2: Purchase a Permit

- Enter your billing information (address, credit card, etc.)
- If it is a free permit, you will only be asked to confirm that it is free. You will not have to enter any credit card information.
- You may be asked to acknowledge more information before the final purchase.
- Print or save a digital copy of your permits and keep them on you whenever you are on Fort Jackson.

Viewing Your Permits

The screenshot shows the iSportsman website interface. At the top left is the iSportsman logo. At the top right, it says 'Welcome Charlie Charles' with a dropdown arrow and a 'Logout' button. Below this is a navigation bar with links: 'My Account', 'Available Permits', 'Lottery', 'Harvest Tags', 'My Safety Briefs', 'Surveys', and 'Help'. A secondary navigation bar shows 'Charlie Charles / Home / Permits' and a 'View Cart & Checkout' button with a notification icon.

Below the navigation are three buttons: 'Acquire Permit(s)', 'Checkin / Checkout', and 'History'. The 'My Permits' section is highlighted with a red rounded rectangle. It contains a table with the following data:

Permit #	Name	Dates	Print Permit
20403	Outdoor Recreation	Apr 24, 2017 - Apr 23, 2018	Print Permit
	Hunting Permit (Small Game Only)	Apr 24, 2017 - Apr 23, 2018	

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All of your current permits will be listed here on your account Home Page. You must have valid permits to check-in to an activity.

Step 3: Checking in to an Activity



Log in to your account via the Fort Jackson home page using the "Check In/Out" button.

Login with iSportsman Id

iSportsman Id

Your Username, Email Address or Permit Number

Password or PIN

Login

Home Page

My Account

Step 3: Checking in to an Activity

Logged in as: **Nora Gabryelski**

Jun 7, 2017 3:17:03 PM EST

Welcome to iSportsman Checkin / Checkout

Checkin

Logout and Return to Home Page

Once you log-in, this page will appear. Click “Checkin” to select your activity and area.

Step 3: Checking in to an Activity

Select your activity, only activities you are permitted for will be available!

Select Activity

Bicycle Riding (Road Routes)	Bicycle Riding (Training Areas)	Deer Hunting (Non-Rifle)
Deer Hunting (Rifle) Spots Remaining: 49	Dove Hunting	Fishing (Training Area Ponds and Streams)
Other Outdoor Recreation	Fishing (Zones A, B, or C)	Other Forest Product Harvesting
Quail Hunting	Other Small Game Hunting (Non-Rifle, Daytime)	Other Small Game Hunting (Rifle, Daytime) Spots Remaining: 49
Waterfowl Hunting	Scouting	Turkey Hunting
Start Over	Cancel Checkin	

Select your area, **only open areas** where your selected activity is allowed will be available! If you don't see an area listed, it is likely closed or your activity is not permitted in that area.

Select Area

Parent Area

1	10	11
12	13	14A
15	16	17
18	19	2
20	21	22
23	24	25
26	27	28

Step 3: Checking in to an Activity

Checking in a Participant (with a Participant Permit)

- PARTICIPANTS are individuals that will participate in a hunting or fishing activity as a "guest".
- If you do not have a participating guest, click NO and move on to the check-in confirmation.
- If you are sponsoring a participant, you must check them in under your profile on this step.
- Your participant must have purchased a **hunting or fishing participant permit** and have their **permit number**. Enter their permit number and the initial of their last name and click "Add Participant". You can add up to 2 participants for fishing and small game hunting.

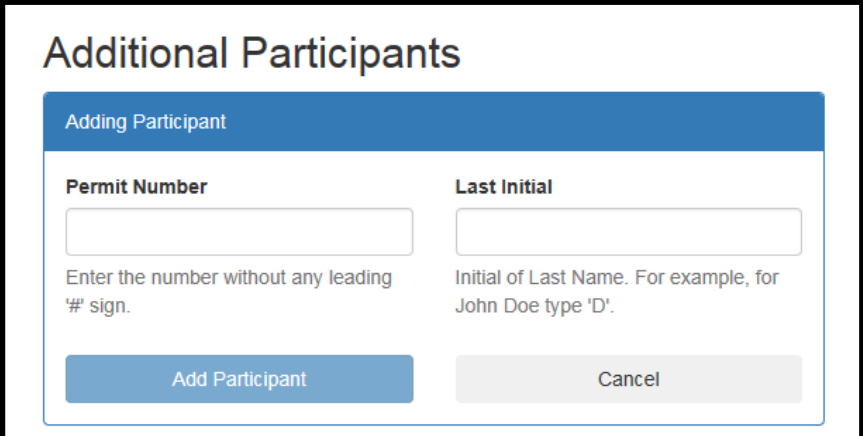


Additional Participants

Are there any other Participants?

Yes No

This screenshot shows a dialog box titled "Additional Participants". It contains a question "Are there any other Participants?" and two buttons: "Yes" (highlighted in blue) and "No" (white with a grey border).



Additional Participants

Adding Participant

Permit Number Last Initial

Enter the number without any leading '#' sign. Initial of Last Name. For example, for John Doe type 'D'.

Add Participant Cancel

This screenshot shows a form titled "Adding Participant" within the "Additional Participants" dialog. It has two input fields: "Permit Number" and "Last Initial". Below the "Permit Number" field is a note: "Enter the number without any leading '#' sign." Below the "Last Initial" field is a note: "Initial of Last Name. For example, for John Doe type 'D'." At the bottom are two buttons: "Add Participant" (blue) and "Cancel" (grey).

****More information on Participant Permits on another slide****

Step 3: Checking in to an Activity

Checking in a Non-participating Guest (Observer)

- GUESTS are individuals who are observing while you hunt or fish and not participating in the activity.
- If you have any non-participating guests or observers, then you will check them in here. DO NOT check in Participants (participating guests) in this step. They should be checked-in in the previous step!
- These non-participating guests do not require a permit. You will check them in using their first and last name and date of birth.

Guests

Do you have any Guests?

Guests

Adding Guest

First Name Last Name

Date of Birth

Select Date of Birth as

1. First, click on month and year(e.g.May 2017)
2. Then click on year(e.g.2017)
3. Select year, month and then date

May 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	01	02	03
04	05	06	07	08	09	10

Step 3: Checking in to an Activity

Confirmation Required

Checkin Time Now

Specific Location 21

Activity Deer Hunting

Acknowledgments SAIA Trophy Management
Site Under Construction

Don't forget to Checkout today before 3:30 PM

Confirm Checkin

Cancel

- Double check the location and activity before you confirm check-in
- Note the required checkout time

Step 4: Checking out of an Activity

To check out of an activity, log in to your iSportsman account via the “Checkin/out” tab on the homepage



Login with iSportsman Id

iSportsman Id

Your Username, Email Address or Permit Number

Password or PIN

After you login, the following window will appear. The activity, area, time and date are listed. Click Checkout.

Welcome to iSportsman Checkin / Checkout

a few seconds ago @ 5/1/17 9:47 AM

Activity Deer Hunting

Location 21

Checking out of an Activity

Reporting Harvest for Hunting and Fishing

If you were hunting or fishing, iSportsman will ask if you caught/harvested anything.

Select Game Harvested

Did you catch or collect any harvest?

If you click “Yes” in the above box, you will need to report what you harvested/caught. The species listed will depend on your activity.

Deer (Buck) Deer (Doe)

Show Other Harvest
Click to show more harvest

Based on your activity, you may be required to fill out more information.

NOTE: all deer and turkeys harvested must be checked in at the Big Game Check Station.

Checking out of an Activity

Confirm that the location and activity are correct and click “confirm checkout”.

Confirmation Required

Checkin Time 05/01/2017 09:47 AM

Specific Location 21

Activity Deer Hunting

Acknowledgements SAIA Trophy Management
Site Under Construction

Confirm Checkout

Cancel

You have now successfully checked out of your activity and location.

Special Permit Types

- Disabled (DAV) Hunting/Fishing Permits
- Gratis/Senior Hunting/Fishing Permits
- Youth Hunting/Fishing Permits
- Participant Hunting/Fishing Permits
- Transition Hunting and Fishing permits.
- Cycling Permit

Disability Hunting/Fishing Permits

- Anyone who is service-related disabled can receive a free (DAV) fishing permit. Hunting (DAV) permits cost \$15.00
- You must possess a State disability license from the S.C. Dept. of Natural Resources to qualify.

-

Gratis/Senior Fishing and Hunting Permits

- Gratis Fishing permits for anglers 64 years of age or older who possess a S.C. Gratis or Senior fishing license.
- Senior Hunting permit for hunters 64 years of age or older who possess a S.C. Gratis or Senior hunting license. Permit cost \$15.00

Youth Permits

Youth (15 and under) must create an iSportsman

- profile and obtain a free youth hunting and/or youth fishing permit

- All youth participating in hunting activities, must have completed a state Hunter Education Course and the Fort Jackson Hunter Safety Briefing.

- All youth hunters (16 and under) must be accompanied by an adult with a Fort Jackson hunting permit while hunting on Fort Jackson.

- All youth anglers (15 and under) must be accompanied by an adult with a Fort Jackson fishing permit while fishing on Fort Jackson.

Participant (Guest) Permits

- Individuals wishing to participate in hunting or fishing activities as a guest are referred to as PARTICIPANTS in iSportsman. GUESTS (as referred to in iSportsman) are observers and cannot participate in the hunting/fishing activity.
- Sponsors DO NOT purchase the permit for their participants. Participants must create their own profile and ***purchase their own permit***. Participants can purchase a 1-day or annual hunting or fishing participant permit.
- Sponsors will check in their participant on the day of hunting/fishing using their permit number and initial.
- Sponsors and participants will check out separately and report harvest separately.

Transition Permits

- Free Transition Permits are required of patrons who currently hold a valid Fort Jackson hunting and/or fishing permit (purchased prior to iSportsman implementation), and the permit has not yet expired.
- Transition permits are to be printed and carried with you along with your valid hunting and/or fishing permit.

Cycling Permits

- Free Cycling Permits are required for individuals who ride or run the Range-Area Cycling Loop. They are not required of cyclists and runners who ride or run in the cantonment area only.
- Cyclists and runners should reference the "Cycling" page under "Activities" for more information.